




**MEMORANDUM DCD #13, 2020-21**

To: Chairs and Academic Director  
Cc: Chairs' and Academic Director's Assistants  
Academic Business Officers  
From: Corinne Beauquis, Special Advisor on Experiential Education  
Date: 26 January 2021  
Re: **UTSC Remote Experiential Education Fund (Summer 2021): Call for Proposals**



I am writing to invite your proposals for support for curricular and co-curricular initiatives for Summer 2021 of the **VP Dean's Experiential Education Fund**. We especially encourage proposals for **remote experiential** pilot projects that are integrated with program curricula and aligned with faculty teaching and research interests. Projects will be funded for Summer 2021. Please submit proposals to Experiential UTSC [experiential.utsc@utoronto.ca](mailto:experiential.utsc@utoronto.ca).

The deadline for this funding cycle is **February 22, 2021**. If you have any questions about this funding opportunity, please contact Corinne Beauquis, Special Advisor on Experiential Education at [corinne.beauquis@utoronto.ca](mailto:corinne.beauquis@utoronto.ca).

We encourage meaningful consultations within units and broad participation in imagining remote experiential education opportunities. We invite you to put your best and most innovative ideas forward! Examples of remote experiential education opportunities include: remote consulting, group projects using BBCollaborate or Zoom, remote research, remote internships, remote guest speakers, and remote tutoring.

There are two funding tiers available. Proposals for each tier will be evaluated on their intrinsic merit and the degree to which they align with the [University of Toronto's \(2017\) White Paper](#). All project proposals must be reviewed by the respective department head. Tier II applications require a supporting letter from the department head(s).

For further guidance as you are preparing your application, we encourage you to attend our Information Virtual Coffee Chat on Feb 17, 1-2 PM on Zoom (session link: [Click here to join the meeting](#))

The following resources will guide you in designing your remote experiential education opportunities:

- Remote\_Experiential\_Learning\_Technology:  
[https://q.utoronto.ca/courses/187619/files/8250859?module\\_item\\_id=1573219](https://q.utoronto.ca/courses/187619/files/8250859?module_item_id=1573219)
- Remote Experiential Learning Resources Site: <https://utoronto.sharepoint.com/sites/dvpp-aelr>
- Webinar Series: Adapting Experiential Learning for Remote Delivery:  
<https://utoronto.sharepoint.com/sites/dvpp-aelr/SitePages/Adapting-EL-for-Remote-Delivery---PD-Series.aspx>

- Experiential Learning Hub: <https://experientiallearning.utoronto.ca/faculty-staff/>

- Experiential Learning Hub: Success in a Remote Environment:  
<https://experientiallearning.utoronto.ca/wp-content/uploads/Working-Remotely-Student-Module.pdf>

Please consider signing up for the Experiential Learning Listserv: [experiential-learning@utsc.utoronto.ca](mailto:experiential-learning@utsc.utoronto.ca)

### **Tier I: Course-based Experiential Learning Enhancement**

Up to \$2,500, awarded in March 2021 for Summer 2021. One course can receive one grant per academic year. All UTSC faculty and instructors who teach an existing course with an experiential learning component or wish to add an experiential learning component to their course, are encouraged to apply.

### **Tier II: Departmental and Cross-departmental Experiential Learning Initiatives**

Funding from \$2,500 to \$20,000, awarded in March 2021 for Summer 2021, is available for projects that integrate experiential learning at a program/curricular level as a collaborative and intentional effort of multiple members of one or more academic units. Co-curricular initiatives are also eligible for funding through Tier II, but they must align with broader program goals and/or directly support the professional development of students.

Department/faculty-led collaborative teams within and across departments/units are encouraged to apply.

*Please use the **EE Fund Application Form** developed by our office.*

### **Eligible Expenses**

- Hiring casual staff for project development, coordination, and implementation. (Note that support for placement development and curricular integration is offered centrally through the Arts & Science Co-op Office and the Centre for Teaching & Learning.) Proposals requesting staff support should describe how it complements existing staff resources on campus.
- Hiring teaching and research assistants for programming and support
- Reimbursement of student expenses
- Costs associated with student preparation for experiential learning
- EL-related technology support
- Honoraria for external partners
- Student stipends
- Project events (workshops, student conferences, community events, etc.)
- Communication and dissemination (websites, graphic design, printing, etc.)

### **Reporting**

Grant recipients are expected to submit a report upon completion of the funding cycle. In an effort to build capacity and foster curricular and pedagogical innovation around experiential learning, grant recipients will be encouraged to share their project outcomes and learnings in a variety of formats more broadly across campus.

Note: Previously funded projects applying for a subsequent year of funding must submit their End of Year Final Report as part of their summer 2021 application package. Please use the **EE Fund Application Form** created by our office.